



National Foundation for Australian Women (NFAW)

Board Director – Position Description

About NFAW

The National Foundation for Australian Women (NFAW) is a feminist organisation dedicated to advancing gender equality and protecting the interests of Australian women across economic, political, social, legal, cultural and intellectual spheres.

NFAW works to:

- shape policy discussion and debate on issues relevant to the advancement of women
- influence policy and government reforms affecting women
- build capacity in women's organisations through financial and strategic support
- record and produce materials relevant to advancing the interests of women for future generations.

NFAW is governed by a volunteer Board of Directors responsible for the strategic direction and oversight of the organisation.

Role of Board Directors

Board Directors are responsible for the governance and stewardship of the organisation on behalf of members and stakeholders, ensuring that NFAW operates effectively and sustainably.

Board Directors collectively:

- determine the mission, policies and strategic direction of NFAW
- ensure that activities align with NFAW's purpose and strategic priorities
- exercise care and diligence in decision-making
- act in the best interests of the organisation and its stakeholders
- oversee the responsible management of resources.

Key Responsibilities

Board Directors are expected to:

- attend Board meetings and devote sufficient time to prepare for meetings
- participate actively in Board discussions and decision-making
- contribute to committees and working groups where required
- review Board papers and provide informed input and recommendations
- represent NFAW appropriately within the community
- support the organisation's strategic objectives and activities
- monitor organisational performance and financial management
- ensure activities are consistent with NFAW's purpose and values
- support fundraising and other initiatives that advance the work of NFAW.

Board members also act as ambassadors for the organisation and maintain connections with stakeholders who support NFAW's work.





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FOUNDATION FOR
AUSTRALIAN
WOMEN**

Time Commitment

Board members are expected to commit time to Board meetings, preparation and committee activities.

Typical commitments include:

- Board meetings: approximately 5 meetings per year (1–3 hours each)
- Strategy meetings: approximately 2 meetings per year
- Committee meetings: as required (typically around 1 hour each)
- participation in membership and fundraising activities where appropriate.

Skills and Experience

Board Directors should demonstrate:

- alignment with the purpose and values of NFAW
- commitment to gender equality and feminist principles
- willingness to use their professional expertise and networks to support the organisation
- the ability to work collaboratively within a Board environment
- commitment and availability to attend Board and committee meetings.

The Board is particularly interested in candidates with experience in areas such as:

- board governance and strategic planning
- finance, accounting or financial management
- feminist advocacy or gender equality policy
- fundraising and donor engagement
- organisational leadership or management
- philanthropy or charitable sector governance
- demonstrated leadership in professional or community contexts.

NFAW aims to ensure the Board reflects the diversity of the Australian community.

How to Apply

Applicants should submit:

- a brief resume (maximum two pages)
- a covering letter (maximum one page) outlining why they are interested in joining the Board and the skills they would bring to the role.

EOIs should be submitted to nfaw@nfaw.org

Shortlisted applicants may be invited to a follow-up discussion with the Chair and Deputy Chair of the Board

